



Position Description

Position Title:	Percussion Manager
Department:	Artistic Operations
Location:	Santa Barbara, CA
Status:	Seasonal, Full-Time, Non-Exempt
Employment Period:	Remote orientation sessions during the week of May 27, 2024 In Person: Monday, June 3 through Monday, August 5, 2024

Housing provided for non-local employees Sunday, June 2 through the morning of Tuesday, August 6, 2024.

Position Summary

The Percussion Manager is responsible for the day-to-day management of percussion instruments, including Music Academy-owned instruments and rentals. Duties include managing percussion needs for orchestra rehearsals and concerts and arranging percussion moves for all rehearsals and performances, including percussion ensemble performances. The Percussion Manager reports to the Manager of Production and Technology and works closely with Music Academy administration, fellows, teaching artists, and guest artists.

Position Responsibilities

- Work with Manager of Production and Technology to advance and determine percussion use throughout the summer festival
- Work within ArtsVision to produce percussion schedules
- Manage and maintain Music Academy owned and rented percussion and prepare Music Academy's Miraflores campus for the start of the summer festival
- Serve as the primary point of contact for percussion fellows and teaching artists for instrument needs
- Control movement of percussion instruments both on Miraflores campus and to and from outside venues including driving a production delivery vehicle as necessary
- Communicate information to percussion fellows as necessary
- Other production and percussion-related duties as assigned

Candidate Profile

The Music Academy values colleagues with diverse perspectives who thrive in a collaborative, highly communicative workplace. Our administration collectively informs and agrees upon the organization's expectations for teamwork, including a positive, goal-oriented environment that positions every employee for success.

The ideal candidate will ideally demonstrate some, if not all of the following:

- Knowledge of percussion equipment and the ability to move large instruments
- Experience in percussion instrument management and repairs
- Valid driver's license, clean driving record, and ability to drive large box truck
- Knowledge of classical music repertoire
- Proficiency in Microsoft Office, Dropbox and Google Workspace. Experience with ArtsVision a plus

- Excellent written and verbal communications skills
- Strong critical thinking, strategic planning, and problem-solving skills
- Superior organizational skills and attention to detail
- Ability to work independently or on a team and adapt to changing priorities
- Positive and professional demeanor
- Previous summer festival experience a plus

Additional Requirements

- Some nights and weekends are required, including concert duty
- Frequent travel between Music Academy's Miraflores campus and off-site venues

Compensation

This is a seasonal, non-exempt, full-time position. Compensation is \$18-20 per hour, commensurate with skills and experience. Seasonal employees are not eligible for Music Academy benefits unless required by law. Housing and meals are included during the summer residency for those not based in the Santa Barbara area. Lunch is provided on the Miraflores campus Monday-Friday for those not on the residential meal plan. Complimentary tickets are offered when available.

Application Process

Please email a letter of interest and current resume to hr@musicacademy.org, using the Subject header **Percussion Manager**. PDF format only. No phone calls, please. A background screening will be performed as a condition of employment.

To apply for multiple positions, please include separate letters of interest for each position.

The Music Academy is an equal opportunity employer. We aim to create a diverse and inclusive work environment and we value each employee's unique experiences and perspectives.

About the Music Academy

Located in Santa Barbara, the Music Academy creates a space where exceptional talent can thrive by encouraging artists to stretch, experiment, improvise, and play. The Music Academy provides artists with the tools they need to become not just great musicians but great leaders. The Music Academy's programs are: the annual eight-week Summer School & Festival which trains up to 140 fellows ages 18-34 and presents more than 120 performances and events, competitions, and a fully staged opera; *Sing!*, a children's choir free of charge for all participants that performs with local, national, and international partners; the MAX (Music Academy Exchange) partnership with international orchestras; the Innovation Institute's Alumni Enterprise Awards; and the Mariposa Series of concerts by Academy-affiliated artists.

For more information, please visit musicacademy.org.